



## Executive Memorandum No. 25

### Policy on Higher Risk University-Sponsored International Travel

#### 1. Purpose

In seeking to balance the benefits of international travel on educational, research, and outreach activities with the potential risks such travel might pose to students, faculty, staff, and members of the general public, the University relies on the guidance provided to travelers by the U.S. Department of State (DOS), the Centers for Disease Control and Prevention (CDC), and other federal statutes and regulations. This guidance includes:

- **U.S. Department of State Travel Advisories.** The U.S. DOS Bureau of Consular Affairs administers the [Consular Information Program](#), which informs the public of conditions abroad that may affect their safety and security. Country Specific Information and Travel Advisories are vital parts of this program. An overall Travel Advisory level is issued for each country, but levels of advice may vary for specific locations or areas within a country. Therefore, travelers are encouraged to check the overall country-level alert and regional or local areas within the country, which may differ from the overall country-level alert. Travel Advisories apply up to four standard levels of advice, describe the risks, and provide clear actions U.S. citizens should take to help ensure their safety.
- **CDC Travel Health Notices.** The CDC is one of the major operating components of the U.S. Department of Health and Human Services. The CDC issues [Travel Health Notices](#) to inform travelers about current issues that may affect their health when visiting specific destinations. Travel Health Notices apply up to three standard levels of advice, describe the risks, and provide clear actions U.S. citizens should take to help ensure their safety.
- **Other Federal Statutes and Regulations Regarding Foreign Countries of Concern.** Additional destinations subject to this memorandum include countries identified at 42 U.S.C. § 19327(2), 15 C.F.R. § 791.3(a), and 31 C.F.R. §§ 500-599. Travel to these countries presents additional risks that may be separate from other risks identified in DOS Advisories or CDC Notices, including threats to U.S. national security.

#### 2. Definitions

CDC Higher Risk Warning Location – a location designated as a Warning Level 3 or above by a CDC Travel Health Notice.

DOS Higher Risk Warning Location – a location designated by a DOS Travel Advisory as a Level 3 or above.

Foreign Country of Concern - any country identified as a foreign adversary of the United States or any country subject to economic sanctions by the United States. As of the date of publication of this memorandum, Foreign Countries of Concern include:

- Belarus;
- The Central African Republic;
- The People's Republic of China, including the Hong Kong Special Administrative Region and the Macau Special Administrative Region;
- Cuba;
- The Democratic People's Republic of Korea (North Korea);
- The Democratic Republic of the Congo;
- Iran;
- Myanmar;
- Russia;
- South Sudan;
- Sudan;
- Syria; and
- Venezuela.

University-Sponsored International Travel – includes, but is not limited to, study abroad programs (both University-led and third-party provider programs approved by the University); internships; field studies; service learning; research; athletic competitions; arts performances or exhibitions; and volunteer, experiential, or work programs sponsored, endorsed, or administered by the University.

### **3. Policy**

It is the policy of the University of Nebraska System that students, faculty, staff and members of the general public seeking to conduct University-sponsored travel to a DOS Higher Risk Warning Location, CDC Higher Risk Warning Location, or Foreign Country of Concern must receive prior approval of the Chancellor of the campus sponsoring the travel. Additionally, all travelers requesting to travel to a destination identified as a Foreign Country of Concern must complete a pre-travel threat awareness training provided by the University of Nebraska.

If a location becomes a DOS Higher Risk Warning Location, a CDC Higher Risk Warning Location, or a Foreign Country of Concern while travel is underway, the guidance provided by the DOS or CDC shall be followed by participants in the affected area until the University provides guidance and direction regarding the steps necessary to ensure health and safety, including possible return to the United States.

All travelers undertaking such travel will be subject to appropriate screening and health monitoring before returning to campus to ensure the health and safety of the University of Nebraska community.

Additionally, all travelers returning to campus from Foreign Countries of Concern must complete a post-travel questionnaire provided by the University of Nebraska. This post-travel questionnaire must include a summary of the traveler's activities, including foreign contacts, suspicious incidents, and other information that may be requested by the cognizant Chancellor through the appropriate campus office.

#### **4. Process**

1. The traveler, or an administrative leader on behalf of the program, must request approval by submitting a written request to the cognizant Chancellor through the campus Senior International Officer. The request should include:
  - the academic or research objectives which can only be achieved through travel to the proposed location;
  - the actions that will be taken to mitigate any safety, security, and/or health risks posed by the travel;
  - a University of Nebraska Informed Consent and Release of Liability Form signed by each participating student or member of the public acknowledging that they have been advised of the details of the Travel Advisory. In the case of a participating minor student under the age of 19, the Informed Consent and Release of Liability Form must also be signed by a parent or guardian; and
  - if the travel involves one or more Foreign Countries of Concern, evidence of completion of a pre-travel threat awareness training provided by the University of Nebraska.
2. The Chancellor, following consultation with the relevant campus authorities and experts, will decide to support or deny the request. This decision, which is final and not subject to further review or appeal, will be communicated to the traveler through the campus Senior International Officer.
3. If the travel involves one or more Foreign Countries of Concern, upon returning to campus, the traveler will submit a written summary of activities, including foreign contacts, suspicious incidents, and other pertinent information to the Chancellor or other designated campus office. Reimbursement for travel-related expenses may be withheld until this summary is submitted to the appropriate office.

Dated this 1 day of July 2025.

  
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Jeffrey P. Gold, President

Reference

July 1, 2003

April 30, 2009

October 21, 2014

June 25, 2018

January 12, 2021

February 28, 2022